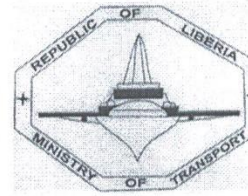




**Invitation for Bids (IFB)**  
**MINISTRY OF TRANSPORT**  
**Warren & Carey Street**  
**Monrovia, Liberia**



**Supply of Vehicle License Plates and Registration Stickers**  
**IFB NO: MOT/ICB/001/19/20**

December 10, 2019

1. The Ministry of Transport (MoT) is an agency of Government responsible to administer and implement the Transport Law, the Insurance Law, and the Maritime Law and to plan and execute policies relating to all modes of land, rail, sea, and air transport services within the Republic of Liberia and abroad. The MoT is directly responsible for the production and supply of Vehicle License Plates and Registration Stickers and intends to award the contract for the Supply of Vehicle License Plates and Registration Stickers to a reputable Liberian Firm.
2. The GOL through the Ministry of Transport will make payment to the supplier based on the funds generated from the issuance of the Vehicle License Plates and Stickers therefore, bidders should be financially capable of underwriting the production cost of the License Plates and Registration Stickers as there are no funds set aside by the GOL toward the cost of the Supply of Vehicle License Plates and Registration Stickers.
3. The Ministry of Transport now invites sealed bids from eligible and qualified bidders for Supply of Vehicle License Plates and Registration Stickers.
4. Bidding will be conducted through the International Competitive Bidding (ICB) procedures specified in the Public Procurement and Concessions Act as amended and restated in 2010 and approved by the Public Procurement and Concessions Commission (PPCC), and is open to all bidders from Eligible Source Countries as defined in the Guidelines.
5. Interested eligible bidders may obtain further information from the address below and inspect the Bidding Documents from 9:00 am to 4:00 pm.
6. Qualifications requirements include:
  - Ability to produce and supply Vehicle License Plates and Registration Stickers
  - Staffing (Management Team and Structure, with CVs) – Minimum of four (4) staff
  - Guarantee to perform, Experience of not less than five years in vehicle license plates and registration stickers production, valid/ updated Business Registration Certificate and valid Tax Clearance.

- Institution/Firm Profile showing number of Vehicle License Plates and Registration Stickers supply contract executed, list of key equipment etc.
- Audited financial Statement covering the last two (2) years (2017 and 2018).
- Source (s) of funding for this particular project (Bank confirmation letter or Bank Statement reflecting a minimum average annual turnover of Five Hundred Thousand United States Dollars USD 500,000.00)

7. A complete set of Bidding Documents in English may be purchased by interested bidders on the submission of a written Application to the address below and upon payment of a non-refundable fee of Two Hundred Fifty United States Dollars *USD 250.00*.

8. Bids must be delivered to the address below at or before 12:00 PM on January 22, 2020. Electronic bidding will be permitted. Late bids will be rejected. Bids will be opened in the presence of the bidders' representatives who choose to attend in person at the address below at 12:00 PM on January 22, 2020. All bids must be accompanied by a Bid Security of USD 50,000.00 from a bank in Liberia.

9. The address referred to above is:

  
Mr. Herdain T. Jallah  
Director of Procurement  
Procurement Unit  
1<sup>st</sup> Floor  
Ministry of Transport  
Carey and Waren Streets  
Monrovia, Liberia  
[herdinco@yahoo.com](mailto:herdinco@yahoo.com)  
+231 886577052